

Rec Mgt 5-1-4

Acting Chief,  
Real Estate and Construction Division

11 July 1957

Attn:  
25X1

Mr.   2414 Quarters "Eye"

Chief, Records Management Staff

Revision in Plans for Construction of Records Center Addition

1. Since the plans and specifications for the addition to the Agency Records Center, at   were drawn, a need has developed for additional space on the ground floor contiguous to the preservation area.

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2. It will be appreciated, therefore, if you will see if it is practical and possible to revise the specification for the addition to provide for additional space on the ground floor, provided that the cost of the addition is not more than \$12,000. It is my understanding that this amount is available as a result of the contract price for the building being less than the total sum authorized by the Project Review Committee.

3. This additional space will provide for the storage of certain essential Agency materials for which provision is not now available, and will result in a net savings of at least \$50,000 to the Agency in the next several years.

4. If additional information is necessary, please contact me.

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Mgt/S/RMS/  fjm (11 July 57)

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7/11/57